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Third Party Service Providers, Chevron GOM Operations

Subject: Credential Requirements for Operations on the Gulf of Mexico
Western Hemisphere Travel Initiative (WHTI) / Advance Passenger
Information System (APIS)

As a result of clarification recently obtained from the US Customs and Border Protection (CBP), Chevron is now in a position to advise with more certainty on the requirements for passports to comply with WHTI and APIS while working on the US Outer Continental Shelf (OCS).

WHTI Compliance

WHTI regulations were issued to strengthen border security through enhanced and standardized documentation required for individuals to enter the US. The new requirements for entry into the US via air transport become effective Jan 23, 2007; the effective dates for entry via transport by land or water are forthcoming.

In accordance with policy guidance from the US CBP, the following summarizes the impact of the new passport requirement for workers on the US OCS.

US Citizens or Lawful Permanent Residents

Passports are not required to comply with the new WHTI regulations for offshore workers on the US OCS as long as the following criteria are satisfied:

- The person is either a US citizen or Lawful Permanent Resident (LPR) with a valid "Green Card" (Form I-551, Permanent Resident Card); and
- The person has not departed the United States; or in the event the person has departed the United States, the individual must have already been inspected by the US CBP upon re-entry into the United States.

Foreign Nationals

In the event the person is neither a US citizen nor a LPR, a valid passport and US visa will be required as part of the necessary credentials to travel offshore to work for Chevron on the US OCS.



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Advance Passenger Information System (APIS) Compliance

APIS regulations were enacted to enhance the security of the United States by requiring electronic notification of personnel prior to arrival to and / or departure from the US. Notifications required to comply with APIS apply to all persons working on the US OCS and transported by commercial aircraft when:

- The person arrives in the US from any port or place outside the US; or
- The person departs the US for any port or place outside of the US.

The US CBP is currently revising the electronic APIS forms in order to address the passport requirements of WHTI. While we have not yet seen the new APIS forms, we have been advised that the forms will only require passport numbers for data entry when passports are required to demonstrate compliance with WHTI. Please note that the definition of “*a port or place outside of the US*” for the purpose of complying with the APIS regulations differs from that utilized in conjunction with WHTI regulations. Therefore, all personnel traveling offshore should have in their possession at all times the credentials necessary to satisfy WHTI, which should facilitate compliance with APIS reporting. For US citizens and LPRs, personal identification such as a state issued Driver’s License should will be adequate to enter and clear US Customs using the new APIS forms.

Other Chevron requirements in place for performing work in the GOM include:

Authorization to Perform Work on the US OCS (requirement of foreign nationals)

All foreign nationals must comply with 33 CFR 141 and have in their possession the appropriate documentation authorizing their ability to perform work on the US OCS. This comes in the form of a written determination or letter of exemption granted by the US Coast Guard as described below:

- written determination: normally in the form of a letter issued by the USCG Guard which acknowledges that the individual’s position is not part of the regular complement of the crew;
- exemption: a letter from the USCG exempting the particular individual once the USCG determines that the individual’s position is a part of the regular complement of the crew.



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Completion of SafeGulf Training (requirement of all personnel)

All personnel that work for Chevron in the GOM or have the potential to travel offshore with a frequency of more than 3 trips per calendar year must have evidence that they have completed SafeGulf training. For those not meeting the frequency requirement of 3 trips per calendar year, an approved variance acknowledging an exemption from the SafeGulf certification is required prior to travel offshore.

- documentation of SafeGulf training: normally in the form of a SafeGulf barcode affixed to a company ID or a SafeGulf ID card.
- variance form: must be submitted to the location supervisor (Operations Supervisor, Drilling Supervisor, or OIM, etc...) for approval before the individual travels to an offshore location. A signed copy of this form should accompany the individual at all work locations.

The SafeGulf variance form can be found on the Chevron GOM Contractor Safety Website.

We appreciate the willingness of the US CBP to respond to Industry's request for policy clarification on this matter, which has resulted in the relief granted the Industry and communicated to you today. We will continue to closely follow further regulatory developments that may impact credentials required to work offshore in the GOM and keep you apprised of any changes via the Chevron GOM Contractor Safety Website. In closing, please know that your support and cooperation to insure compliance of our operations in the Gulf of Mexico is recognized and greatly valued by Chevron.

If you have any questions, regarding this correspondence, please contact Mr. Tim Elsen, Contractor Safety Specialist, GOM SBU at (504) 592-6908 or Mr. Phil Durrett, Global Procurement Manager, GOM SBU at (504) 592-6065.

Regards,

A handwritten signature in black ink, appearing to read "Melody Meyer".

Melody Meyer

Attachments

<http://upstream.chevrontexaco.com/contractorgom/>